

ANNEX C - ITB/SOM/MOG/2024/022

Submission Checklist and Acknowledgements

COMPANY NAME:	
---------------	--

I confirm that the following documents have been attached to our tender submission:	Indicate Yes or No
<p>1. In the Technical Offer <u>in separate email</u>:</p> <ul style="list-style-type: none"> - Company profile. - Copy of valid Business Registration certificate and Tax compliance - Filled and Signed Annex A (Technical Specification Form) - Documents proofing experience (min. 2 years' experience for delivering similar products) to UNHCR/UN. - Filled and signed Annex F (Vendor Registration Form) - Financial Statements/Business turnover documents - Filled and signed Annex C (Submission Checklist and Acknowledgements) - Acknowledged Annex D (UNHCR General Conditions of Contracts) - Signed acknowledgement of Annex E (UN Supplier Code of Conduct). - Proofing accessibility (ATMIS Clearance) to Aden Abdulle International Airport (AAIA) - Delivery capacity and Lead Time: 	<div style="text-align: center;"> <div>-----</div> <div>-----</div> <div>-----</div> <div>-----</div> <div>-----</div> <div>-----</div> <div>-----</div> <div>-----</div> <div>-----</div> <div>-----</div> </div>
<p>2. In the Financial Proposal <u>in separate email</u>:</p> <ul style="list-style-type: none"> - Filled Annex A (Financial Offer Form) – <i>The financial offer should be submitted in accordance with given templates and submitted by email separately from the technical offers (stamped, dated and signed)</i> 	<div style="text-align: center;"> <div>-----</div> </div>

ANNEX C - ITB/SOM/MOG/2024/022**Submission Checklist and Acknowledgements**

COMPANY NAME:	
----------------------	--

ACKNOWLEDGEMENTS:

I herewith confirm to have read and to acknowledge the UNHCR General Conditions - Goods and Services (Annex D):

_____ **Stamp:**
Authorized Signature

I herewith confirm to have read and to acknowledge the UN Supplier Code of Conduct (Annex E):

_____ **Stamp:**
Authorized Signature

I herewith confirm that our offer conforms to the specifications explained in Annex A of this tender notice.

_____ **Stamp:**
Authorized Signature